

**Office of the Attorney General**

Human Resources

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# **JOB POSTING**

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Interested candidates should send their resume via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

**DEPUTY ATTORNEY GENERAL**  
Habeas Corpus & Capital Litigation Section  
Appeals Division

Deputy Attorneys General in the Habeas Corpus & Capital Litigation Section represent the State of Indiana in federal habeas corpus challenges to state criminal convictions and all post-trial death penalty litigation at all levels of both state and federal courts. Attorneys assigned to this section report to the Section Chief for the Habeas Corpus & Capital Litigation Section and Chief Counsel for Appeals.

Primary Subject Matter of Cases

- Federal habeas corpus actions that challenge state criminal convictions
- Appeals in criminal cases where the death penalty was imposed

Principal Duties

- The successful applicant will represent the State of Indiana at all levels of state and federal courts in a variety of stages in criminal appeals.
- Federal habeas corpus petitions are a type of appeal where prisoners who have exhausted their appeals in state court can seek to have certain constitutional issues reviewed by the federal courts. The successful candidate will represent the state at the trial (U.S. District Court) and appellate (U.S. Court of Appeals) levels of these cases. They will be responsible for investigating, researching, and filing a written responses to the constitutional challenges raised in the petition. Some in-court appearances will be required. When an appeal from the district court is taken, the successful candidate will prepare an appellate brief and present oral argument before the U.S. Court of Appeals for the Seventh Circuit. Some work in the Supreme Court of the United States will also be required.
- When a court imposes the death penalty, the Attorney General represents the State in all future appeals. These cases are very lengthy and often last in excess of 15 years. The successful candidate will be responsible for representing the State's interests in all aspects of appeals before the Indiana Supreme Court, post-conviction relief proceedings in state trial courts, and federal habeas corpus proceedings in the federal district and

appellate courts. Additionally, attorneys provide consultation and assistance to the prosecuting attorneys in trial proceedings. As these cases involve a mixture of trial and appellate practice, prior trial experience is an asset.

- In all cases, the successful applicant will be responsible for all aspects of their cases and will be expected to meet all applicable deadlines. In those matters that result in an adverse decision, the attorney should review the decision, consult with the trial prosecutor, Section Chief, and Chief Counsel to determine whether the State will seek further review and, if so, file appropriate pleadings.
- In addition to specific case responsibility, attorneys should prepare for and attend moot court sessions to assist colleagues in preparing for oral argument. The successful candidate will also be responsible for completing any research or other projects as assigned by the Section Chief or Chief Counsel.

All eligible candidates for this position will make a three-year commitment to the Office of the Indiana Attorney General.

#### Requirements

- J.D. law review or judicial clerkship experience preferred, but not required
- License to practice law in Indiana and eligible for admission to the U.S. District Courts of the Northern and Southern Districts of Indiana
- Proficiency in legal research, writing, and oral advocacy
- Ability to quickly familiarize themselves with new and complex areas of law
- Prior experience, especially trial and/or appellate experience, a plus
- Familiarity with word processing and computer-based legal research